

POSITION DESCRIPTION: Gym Teacher

Specific responsibilities shall include, but not be limited to, the following:

1. The gym teacher will teach 6 classes at 20 minutes each over 2 days. Keeping in mind that there might be a need to adapt the lesson for the youngest students. In addition to this class time the gym teacher will be paid 30 minutes each day for set up & clean up. The total number of hours each week is 3 hours.
2. Communicate with the teachers any needs or requests.
3. In order to ensure the safety and well-being of all children the classroom teacher and assistant should be with the gym teacher during class. If a student needs to leave the gym the classroom teacher or assistant should lead the student always leaving 2 adults in the gym.
4. Communicate with parents about gym with an initial introduction letter. Any other information can go through the classroom teacher such as reminding students to wear sneakers or what skills they have been learning in gym.
5. In January, the gym teacher will plan activities in gym that will help the teachers complete the progress report assessments.
6. During the course of the year the children will have opportunities in gym class to learn to follow instructions, take turns, work together as a team, running, stretching, learning to throw and kick a ball, sort items by colors, jump, balance, run, walk, walk backward, gallop, skip & hop.
7. Keep the competition less of the focus of games and more about the group's success.
8. Do a variety of activities throughout the year so the children are trying new skills and also building off of skills already learned.
9. During the school day keep adult conversations to a minimum. Keep in mind that preschool ears are near-by and listening. Instead, find opportunities to engage with the children.
10. Attend regularly scheduled staff meetings. Attend first in-service of the school year, and the parent open house. In-services thereafter are optional. Attendance at annual ACSI conference in Lancaster is encouraged, but not required. The same applies to participation in monthly staff prayer times.
11. Though your contributions are welcome, please do not make purchases for the school. If you have a need for equipment for the gym, please let the director know and we will see if it is in the budget and if need be the director will go to the preschool committee to see about budget approval.
12. Protect the privacy of both students and other staff, and do not discuss problems "out-of school". Keep the confidence of your students, parents and colleagues by maintaining an air of professionalism and exhibiting Christian values.